



Wahnapiatae First Nation

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www.wahnapiataefirstnation.com

JOB POSTING

JOB TITLE: Community Energy Champion

LOCATION: Wahnapiatae First Nation

REPORTS TO: Environmental Manager

TERM: Full-Time, 3 year contract

STARTING SALARY: \$26.12/hour

GENERAL ACCOUNTABILITY

The Community Energy Champion (CEC) will serve as a resource to the WFN Lands and Resources Department, primarily working on energy related projects. The CEC will play a key role in updating the Community Energy Plan, ensuring energy resiliency, as well as providing administrative and residential energy support.

NATURE AND SCOPE OF POSITION

The CEC will provide support for energy advising and planning. This position will involve community engagement. Being comfortable working in residential settings and in the community is an asset. The CEC will also assist the WFN administration with opportunities related to energy in economic development and when required, in infrastructure projects. The CEC will have opportunities to advance their career and skills through training and networking.

KEY DUTIES AND RESPONSIBILITIES

- Execute implementation initiatives of Wahnapiatae First Nation's Community Energy Plan
- Conduct home energy audits and gather energy usage data for upgrades
- Conduct community engagements, presenting data and progress
- Translation and note-taking during meetings
- Complete safety and job-related paperwork as required
- Coordinate and assist with various energy related reviews and audits
- Collect, compile, analyze, and manage data, including but not limited to: hydro records, infrastructure information and rates of usage
- Comply with all Health, Safety, and Environmental requirements while working in the office, field and WFN
- Report policy breaches to the supervisor or Director as soon as possible

- Maintain field and office equipment in working order, correct or report defects or unsafe conditions
- Maintain confidentiality when dealing with sensitive information or speaking with unauthorized individuals
- Other duties as assigned

QUALIFICATIONS, SKILLS, AND KNOWLEDGE

- A minimum of a 2-year diploma in an energy or environmental related field, or 3+ years experience in energy related field.
- Understanding of First Nations governance, communities and politics.
- Experience working with project coordination.
- A team player committed to working in a respectful environment.
- Ability to work independently.
- CIET Training is considered an advantage.
- WHMIS and First Aid training is considered a strong asset.
- A valid Class G Driver's License is required.

WORKING CONDITIONS

- Work is primarily performed in a regular office environment, with occasional field work and residential visits.
- Flexible hours and/or shift work.
- Overnight travel may be required

HOW TO APPLY

Please forward your cover letter, resume, and three (3) work references by email to recruitment@wahnapitaefn.com

*Anishinabek and First Nation members are encouraged to apply.
We thank all applicants for their interest, however, only those interviewed will be contacted.*