



Wahnapiatae First Nation

259 TAIGHWENINI TRAIL ROAD
CAPREOL ONTARIO P0M 1H0

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JOB POSTING

JOB TITLE: General Maintenance Worker
LOCATION: Wahnapiatae First Nation
REPORTS TO: Housing Coordinator
TERM: Full Time, Permanent

GENERAL ACCOUNTABILITY

The General Maintenance Worker will perform general maintenance and repairs for assigned equipment and facilities including plumbing, electrical, basic carpentry, heating and cooling, and other building systems.

NATURE AND SCOPE OF POSITION

The General Maintenance Worker will establish, monitor, and carry out preventative maintenance procedures and schedules for buildings, equipment, and grounds. The Maintenance Worker will perform carpentry, electrical, painting, mechanical and plumbing maintenance, and repairs such as repairing furniture, constructing shelves, installing switches, replacing plugs and other basic appliance repairs, applying paint and other finishes, replacing drywall, disassembling, and reassembling equipment. Another major role of this position is preparing estimates of labour and material costs.

SPECIFIC ACCOUNTABILITIES

- Perform building upkeep, repairs, and inspections on a regular basis
- Perform inventory on repair supplies
- Keep repair tools and supplies clean and organized
- Make and install new furniture or equipment
- General maintenance tasks for building(s) such as window washing, drywall repair, plastering, carpentry, flooring repair, painting, and more.
- Detect, identify and repair building issues (i.e. basic issues with electrical, plumbing, HVAC, etc.)

QUALIFICATIONS

- Certification/diploma/degree in a related field
- Proven maintenance experience
- Basic knowledge of HVAC, plumbing and electrical systems
- Skilled in the use of hand and power tools
- Ability to take apart equipment, machines, or devices to remove and replace defective parts.
- Ability to read technical manuals and drawings

- Experience performing routine maintenance
- Eye for detail
- Very good communication and interpersonal skills
- Physical stamina and dexterity
- Professional presentation and attitude
- Strong time management

WORKING CONDITIONS

- Ability to lift up to 100 lbs
- Work is performed indoors and outdoors, in various seasonal weather conditions
- Performed through a combination of sitting, standing, walking, kneeling, crouching, and movements in irregular positions