

PROJECT CONTROLS SPECIALIST**ABOUT THIESS**

Thiess, originating in Australia in 1933, is now a \$4 billion global organization focusing on sustainable resource solutions, including mining services, land reclamation, and engineering consulting. With 12,000 employees, we are committed to creating lasting value for our clients and leading the way toward a more sustainable future.

We are a movement spearheading a journey towards a more sustainable future, and North America is a crucial part of it. Our unique business approach to contract mining currently makes our services available in the United States and Canada. In the US, we operate in Salt Lake City, Utah, Colorado, and the Intermountain West region. In Canada, our services are available in Sudbury, Greater Ontario, and the Northern Ontario region. We are also expanding to other states and areas in both countries.

Please get to know us better by watching the following videos about [Our Purpose](#) and [Our Values](#)!

ROLE OVERVIEW

Thiess Mining Canada seeks a dynamic Project Controls Specialist to join the team at a mining project based in Sudbury, Ontario. Reporting directly to the Project Manager and functionally to the Lead Project Controller, this pivotal role will play a crucial part in establishing Thiess Mining Canada's presence in the region. As the Project Controls Specialist, you will oversee daily financial and governance processes that support the project's Assets Function, with a strong focus on safety, Thiess systems, procurement, subcontractor management, asset management, equipment warranty, planning, and execution.

KEY RESPONSIBILITIES

- Demonstrate unwavering safety leadership, ensuring compliance with all health, safety, and environmental regulations.
- Maintain complete listing of equipment onsite, ensure JDE Asset Master register is up to date, follow up on any deficiencies,
- Collaborate with the Maintenance team in their day-to-day planning and execution of work, reward from a cost control perspective.
- Ensure data tracking mechanisms are being populated properly in Infomine (Thiess internal system) and Wenco
- Manage and reconcile internal and external maintenance labor costs, including subcontractors.
- Review and approve maintenance requisitions, ensuring purchases are within budget and have accurate coding
- Provide detailed cost analysis related to fixed assets, monitor costs against budget, provide commentary to variances and review with Maintenance Superintendent
- Manage the projects procure-to-pay process, including entering requisitions, processing invoices, accounts payable workflow (APWF), and JDE housekeeping.
- Maintain professional communication with suppliers, subcontractors, and clients.
- Develop strong working relationships with internal and external stakeholders.
- Ensure the integrity of the JDE Asset Master and liaising with the Corporate Asset Admin team.
- Implement and maintain scalable and efficient systems.
- Additional Duties: Perform other related duties as assigned.

REQUIRED SKILLS

- Minimum 2 years of experience in a related field such as Cost Control, Project Control, Project Accounting, Finance, Asset Management
- Experience in mining is preferred
- Strong analytical and problem-solving abilities
- Excellent communication and presentation skills

JOB REQUIREMENTS

- Proficiency in Microsoft Office, particularly Microsoft Excel.
- Authorization to work lawfully in Canada without sponsorship from Thiess.
- Valid driver's license

EDUCATION

- Post-secondary degree in a related field is required, however, relevant experience may be considered in lieu of formal education*.

* At the Company's discretion

ADDITIONAL INFORMATION

- This is a site-based role on a Monday to Friday schedule that may involve occasional travel.
- The role will cross-project partner with functional peers in multinational jurisdictions.

WHAT WE OFFER

- A work culture that follows our company values of integrity, accountability, and innovation, all underpinned by safety.
- This position is an office first working arrangement with occasional, possible flexible working arrangements
- A permanent position working directly for Thiess, the world's largest mining services provider.
- A competitive base salary reflective of your skills and experience, with annual bonuses
- Comprehensive benefits
- RRSP retirement savings benefit with employer matching contributions
- Career development and opportunities domestic within Canada, and potentially international
- Leave for all of life's reasons.

Thiess is committed to fostering a diverse, equitable, inclusive and anti-racist workplace culture where all employees are valued, respected, and empowered to contribute their unique perspectives and talents. We recognize that diversity and inclusion are essential to our success and are committed to creating an environment where everyone thrives and is protected from harm.

Thiess is an equal opportunity employer and we value the importance of diversity, dignity and worth of every individual in the workplace. Thiess is committed to creating a respectful, inclusive and barrier-free workplace that allows all of our people to reach their full potential. Thiess will engage in reasonable workplace accommodation, short of undue hardship, for any successful candidate who has a documented exemption under the Ontario Human Rights Code.

Thiess offers accommodation for applicants with disabilities in its recruitment processes. If you are contacted by Thiess regarding a job opportunity, please advise prior to the interview if you require accommodation. We welcome all qualified candidates to apply and hope you will choose Thiess as your employer of choice.

We thank all applicants however only those selected for an interview will be contacted.

Application deadline: June 4th, 2025