



Wahnapiatae First Nation

259 TAIGHWENINI TRAIL
CAPREOL ONTARIO P0M 1H0

Phone: (705) 858-0610 Fax: (705) 858-5570

www.wahnapiataefirstnation.com

JOB POSTING

JOB TITLE: Community Support Driver/Medical Transportation Driver

LOCATION: Wahnapiatae First Nation

REPORTS TO: Health Director

TERM: Part-Time, Permanent

POSITION SUMMARY:

Under the supervision of the Health Director and the Community Wellness Coordinator, the Community Support Driver/Medical Transportation Driver will provide community transportation to our community members to help provide transportation for medical and essential services.

RESPONSIBILITIES:

- Coordinate all trips for individuals that are requesting medical and essential services that include: transporting to medical appointments, grocery shopping, hospital visits and to attend nonmedical appointments
- Be punctual and dependable when picking up clients at the scheduled time
- Assist clients in and out of vehicles/their homes when necessary
- Assist clients with loading/unloading the vehicle with various items up to 50lbs
- Maintain confidentiality regarding client information
- Conduct daily vehicle inspections and ensure regular vehicle maintenance for client safety
- Ensure the vehicle is cleaned on a weekly base
- Immediately report incidents, accidents, or client health concerns to the supervisor

QUALIFICATIONS:

- Valid driver's license (Class G or higher) and a clean driver's abstract
- Minimum of 1 year of driving experience
- Previous experience with community support
- Must possess excellent communication, organizational, and customer service care
- Must have flexibility with schedule as days and hours may vary based on community needs.

HOW TO APPLY

Please forward your cover letter, resume, and three (3) work references by email to
recruitment@wahnapiataefn.com

Anishinabek and First Nation members are encouraged to apply. We thank all applicants for their interest, however, only those interviewed will be contacted.